

**MINUTES OF THE MONTHLY PARISH MEETING OF HOPTON CUM KNETTISHALL PARISH COUNCIL  
HELD ON MONDAY 12<sup>th</sup> OCTOBER 2020 AT 7PM VIA VIDEO CONFERENCING, DRAFT UNTIL  
APPROVED AT NOVEMBER MEETING**

PRESENT: Councillors: L. Macklin (Chair), D. Faiers, R. Capon, A Hanks, J. Taylor, R. Salter (Clerk), Cllr C. Bull

Invited Visitors: Su Delve and Miss A.Horsfall, Senior Teacher, Hopton Primary School and 1 member of public.

		<b>ACTION</b>
1.	Apologies: Cllr M Filler.	
2.	Declarations of interest: None	
3.	The draft minutes of the last meeting (14 <sup>th</sup> September) had been pre-circulated; were taken as read and approved.	
4.	Previous actions were reviewed – Longridge – work has started and is ongoing. Bus Stop money is specifically allocated but is dependent on the development progressing so currently on hold. JT provided an update on the Knettishall Flint wall. The Countryside Stewardship grant cannot be used due to the grant conditions not being met. The only possibility remaining is the Heritage Lottery Fund. CB mentioned that W Suffolk maybe able to support the application process if needed. RS to update and publish revised Risk Assessment	<b>RS</b>
5	Miss Horsfall from Hopton Primary School provided the following update – The building work is completed. Children are still attending and getting their education albeit different. Wellbeing and morale of staff is being impacted by the situation as they are in bubbles with the children and staff meetings take place on Zoom. Face to face parents evening will take place next week, a lot of planning has taken place for this and risk assessments. Update from Su Delve – all Police Volunteers are currently stood down.	
6	Planning – there have been no updates on the Hopton South Development. DC/20/1534/HH – this application was supported DC/20/1619/TCA – this application was supported	<b>RS</b>
7	Nothing was raised in the public forum. No update was received from Suffolk County Councillor Joanna Spicer. District Councillor Carol Bull advised that Local Plan workshops were coming up, the Chair plans to attend one of these. CB advised she was waiting for an update on the Grey Cottage enforcement. W Suffolk Council are busy dealing with COVID related work such as business grants.	
8	Crooked Corner The lease was signed and commenced on 1 <sup>st</sup> October 2020. The benches have been delivered and need to be installed. It was agreed this would happen Sat 14 <sup>th</sup> /Sun 15 <sup>th</sup> Nov at 11am.	

*L Macklin*

*RSalter*

	<p>Following feedback it was agreed to call the area Crooke's Corner rather than Crooked Corner.</p> <p>It has been agreed the raised bed can be moved across the road and there is another one to be built. This will be done on the November weekend if time allows.</p>	
9a	<p>Clerks Report.</p> <p>i The HPC Health &amp; Safety and Recruitment policies had been circulated and were agreed unanimously. The next policies to review are the Standing Orders and Financial Regulations.</p> <p>ii Bank Balances at 14<sup>th</sup> September 2020: Community Current Account: £13,314.42 The bank statement had been circulated for September to cross check against the cashbook. Business Premium Account (savings): £45564.48 £8617.50 Income received is 105.9% of expected income budget (£8200) £4960.13 Expenditure is 62% of expected expenditure budget (£7950)</p> <p>iii Payment Schedule for October had been pre-circulated and agreed by email.</p> <p>iv It was proposed that the Asset Register should include the Clerk's laptop and printer at a value of £500. This was agreed.</p>	RS
9b	<p>Chairs Report. No correspondence has been received. There has been no change to the COVID restrictions in our area today.</p>	
9c	<p>Councillors Reports. DF advised that he and JT had repaired the locks on the Fen St noticeboard and he will install some keyhole covers. AH advised the Biodiversity Report should be available next month.</p>	
10.	<p>Date of next Parish Council Meeting Monday 9<sup>th</sup> November 2020. There being no other business the meeting was closed at 19.48 hrs.</p>	

*LMacklin*

*RSalter*