

**MINUTES OF THE MONTHLY PARISH MEETING OF HOPTON CUM KNETTISHALL PARISH COUNCIL**

**HELD ON MONDAY 13<sup>TH</sup> JANUARY 2020 AT 7PM, DRAFT UNTIL APPROVED AT MARCH MEETING**

PRESENT: Councillors: L. Macklin (Chair), D. Faiers, A Hanks, J. Taylor, M Filler, R.Capon, R. Salter (Clerk), District Cllr C. Bull, and 2 members of public.

1 invited visitor: Miss A Horsfall, Hopton Primary School

		<b>ACTION</b>
1.	Apologies: Cllr J Spicer and Su Delve, Local Police Volunteer	
2.	Declarations of interest: None	
3.	The draft minutes of the last meeting (9 <sup>th</sup> December) had been pre-circulated; were taken as read and approved.	
4.	<p>The December minutes were reviewed. Update on actions, not covered in the meeting –</p> <p>Cllrs Taylor and Faiers will meet with the individual interested in being a councillor on the 14<sup>th</sup> Jan.</p> <p>Village signs action will be carried forward as Cllr Spicer hadn't been able to progress this. There is no pole on Nethergate Street, Cllr Spicer to be requested to support with funding an additional pole.</p> <p>RC to try and locate the key for the speed device and how data can be downloaded.</p> <p>Knettishall Flint wall – a letter had been received from the landowner informing the Parish Council that work was hoping to start in cutting back the ivy at it roots. It is still hoped new coving stones can be added. CB has spoken to an officer at West Suffolk to see if funding can be sourced to help with this work. Concerns were discussed about security and theft of stones so LM agreed to ask that something is put on the website if anyone sees any suspicious behaviour to report to the Police.</p> <p>Longridge – ongoing sale of the property. CB will contact the buyer.</p> <p>Shickle Bench – CB will check the progress with this.</p> <p>Bus stop money - it was requested that Cllr Spicer find out if the money could retrospectively be used for the development of Crooked Corner. Cllr Spicer to see if this is feasible.</p> <p>Crooked Corner – a draft lease had been circulated to councillors. There was one query of why it was a 5 year lease and this is because any longer would have to be logged with the Land Registry.</p> <p>There was a discussion over whether any solicitors could be used to formalise this or are there recommended ones for local authorities? RS to check with SALC and CB to check with the Council.</p> <p>DF to confirm which solicitor the village hall have used.</p>	<p><b>JT/DF</b></p> <p><b>LM/JS</b></p> <p><b>RC</b></p> <p><b>JT/CB</b></p> <p><b>LM</b></p> <p><b>CB</b></p> <p><b>CB</b></p> <p><b>JS</b></p> <p><b>RS/CB</b></p> <p><b>DF</b></p>

	<p>The lease was agreed by all Councillors so the next steps outlined above could be actioned.</p> <p>DF had not been able to progress the repairing of the village sign so Loreen to approach a local farmer.</p>	<b>LM</b>
5	<p>Update from invited visitor –</p> <p>Mrs Horsfall from Hopton Primary School gave an update –</p> <p>13 more children had joined the school since the start of the academic year.</p> <p>The school were linking with Home from Home.</p> <p>There was a whole school Vision Day at the start of term, outlining the school’s vision as a church school.</p> <p>The school are expecting an inspection from the Diocese anytime.</p> <p>There had been a good turn out from parents for the Christmas events and the evening performances had been well attended.</p> <p>Two teachers had been nominated for Teacher of the Year. Although not winners it is a huge compliment to be nominated.</p>	
6a	Hopton South Development – awaiting outcome of the market testing on the development. Ends 17 <sup>th</sup> January 2020.	
6b	DC/19/2416/TCA. All Councillors supported this. RS to send back to West Suffolk.	<b>RS</b>
7	<p>Public Forum – one member of the public who is a member of staff at Little Tots clarified that Little Tots is not closing in the near future.</p> <p>County Councillor Update – via email</p> <p>Still waiting for a date for a site meeting for some traffic calming for Nethergate Street</p> <p>There was a catch up meeting with Pigeon (about Barningham and Ixworth primarily) and no update to report</p> <p>Boundary Review of Suffolk County Council will report proposals in May for 6 weeks consultation</p> <p>District Councillor Actions and Updates.</p> <p>New SCC recycling centre at Fornham Road opens this Thursday. There will be no steps, all on one level. There will also be a furniture recycling shop.</p> <p>A resident has complained about the external lighting on the house at the very back behind the Vine. No action can be taken.</p> <p>Cllr Bull advised that a Local Plan was bring prepared and is in its early stages.</p>	

	<p>It was raised that there are a number of potholes forming in the roads, especially the main road and the turning to Gasthorpe from the Hopton/Knettishall road. Residents can log potholes and other issues such as fly tipping, street lights etc on the Hopton village website. Rs to include in the Parish News article and LM to add to Facebook. It was advised that residents keep the reference numbers when they log faults and if they are not dealt with then they can be followed up with the County Councillor.</p>	<b>RS/LM</b>				
8	<p>Crooked Corner and Lease – This was covered in agenda item 4 of the meeting.</p> <p>Su had sent round plans for the area and costs. Costs needed to be made very clear and provided to the Clerk. LM would get some quotes for a bench for this area and the new Shickle bench. There had already been one volunteer to help with the project.</p>	<b>LM/SD</b>				
9	<p>The annual parish meeting was discussed and will be held on Mon 20<sup>th</sup> April. RS to approach the village groups and clubs to ask them to attend or provide a report. The Rural Police contact will be invited as will the local Wildlife Trust officers. Publicity will be on the website, Facebook, Parish News and posters. There will be refreshments and the Parish Council meeting will follow this meeting with a shortened agenda.</p>	<b>RS</b>				
10a	<p>Clerks Report.</p> <p>i The 2020/21 budget of £7950 was unanimously agreed.</p> <p>ii The precept was unanimously agreed to be set at £7900, with £400 from reserves. In line with last year, this does mean a very slight increase in precept, 39p per Parish Band D Household.</p> <p>iii It was agreed that a number of policies would be added to the website over the coming months. The first two to be reviewed and agreed at the next meeting are the Code of Conduct and the Standing Orders. RS to update and send out for review prior to the March meeting.</p> <p>iv There were no other additions to the SALC Planning survey so RS will submit the answers.</p> <p>V Payment schedule was agreed and the following cheques were signed</p> <table style="margin-left: 40px;"> <tr> <td>R Waugh Salary</td> <td style="text-align: right;">£114.94</td> </tr> <tr> <td>R Salter Office Allowance</td> <td style="text-align: right;">£50.00</td> </tr> </table>	R Waugh Salary	£114.94	R Salter Office Allowance	£50.00	<b>RS</b>  <b>RS</b>
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10b	<p>Chairs Report.</p> <p>Cllr Macklin had received a letter asking how the money from the development that had been earmarked for the village hall would be used. She will respond in due course to advise the meeting where this had been discussed and where a project team had been setup to take this forward.</p> <p>There is a Facebook group for the village - Hopton cum Knettishall, suffolk - our village hub - to keep upto date on lots of village news and events. This will be advertised in the Parish News and on the website.</p>	<b>LM</b>				
10c	<p>Councillors Reports</p> <p>RC raised about the problems with parking on Nethergate Street. It was agreed this is an ongoing concern although any measurements are unlikely to be enforced.</p>	<b>DF</b>				

	<p>Cllr Bill advised that Civil Parking would be coming under the District Council from April but only for double yellow line parking. Parking on pavements and causing an obstruction is still a Police matter.</p> <p>There had been incidents of deer coursing around Bury St Edmunds. If anyone sees anything like this they should contact the Police.</p>	
11.	<p>Date of next Parish Council Meeting Monday 9<sup>th</sup> March 2020 at 7pm in the Village Hall.</p> <p>There being no other business the meeting was closed at 20.20 hrs.</p>	