

# HOPTON-CUM-KNETTISHALL PARISH COUNCIL

Members of the Council are hereby summoned to attend a meeting of the Council to undertake the business below.

*Nicholas Spring, Clerk to the Council*  
(Telephone 07813396404 & email [hoptonpc@outlook.com](mailto:hoptonpc@outlook.com))

## AGENDA

Date: Monday 11<sup>th</sup> September 2023  
Time: 7 pm  
Venue: Hopton Village Hall

1. Apologies for absence
2. Members' declarations of interests & requests for dispensations
3. Public participation session
4. To consider any matters relating to Highways, footpaths and trees
5. Reports from the County and/or District Councillor
6. To approve as accurate the minutes of the meeting held on 10<sup>th</sup> July 2023
7. To review any action points in the minutes and not already on the agenda
8. To consider the Kompan proposals for the Village Hall Play Area and next steps
9. Draft Community Emergency Plan update
10. To review the Cemetery fees
11. Planning
  - a. To consider the Parish Council's responses to any planning application consultations
  - b. Sarsons Meadow development update (if any)
12. Finances
  - a. Council to receive the monthly Budget Report
  - b. Council to receive the Bank Reconciliation to 14<sup>th</sup> August
  - c. Council to consider the appointment of Heelis & Lodge as auditors for 2023/2024
  - d. Council to approve the renewal of the insurance policy with Zurich Municipal
  - e. Council to approve the Payments Schedule
13. Correspondence  
To consider any correspondence previously circulated and not considered earlier.
14. Reports from
  - a. The Chair
  - b. Councillors
15. Date of next meeting: Monday 9<sup>th</sup> October 2023

*The public and press are invited to attend. If you plan to photograph, film or record the meeting please notify the Chair or Clerk in advance.*