

HOPTON-CUM-KNETTISHALL PARISH COUNCIL

Members of the Council are hereby summoned to attend the Annual Meeting of the Council on Monday 9th May 2022 at 7pm at Hopton Village Hall to undertake the business below.

Nicholas Spring, Clerk to the Council
(Telephone 07813396404 & email hoptonpc@outlook.com)

Agenda

1. Election of the Chair, followed by signing of the Declaration of Acceptance of Office.
2. Election of the Vice Chair
3. Public participation session
4. Reports from the County and/or the District Councillor
5. Apologies for absence
6. Members' declaration of interests
7. To approve as accurate the minutes of the meeting held on 11th April 2022
8. To review any action points highlighted in the minutes of the meeting held on 11th April 2022
9. Councillors to adopt the Local Government Association's Model Councillor Code of Conduct (2020)
10. To review the following
 - a) Standing Orders
 - b) Financial Regulations
 - c) Financial Risk Assessment
 - d) Grant Awarding Policy
 - e) Complaints Procedure
 - f) Data Protection Policy and Privacy Notice
 - g) Document and Electronic Data Retention Policy
 - h) Freedom of Information Policy and Publication Scheme
 - i) Councillor Responsibilities
 - j) Dates of Meetings for the period June 2022 to May 2023
11. Queen's Platinum Jubilee, including any grants to village events

12. Reports from
 - a) The Chair
 - b) Councillors
13. Update on email addresses for councillors
14. Planning
 - a) To consider the Parish Council's response to any planning consultations notified by the District Council up to the date of the meeting including:

DC/22/0563/FUL 31A Nethergate Street Hopton Suffolk IP22 2QZ
One dwelling including garaging and associated works (demolition of existing dwelling and associated buildings)
 - b) Hopton South update (if any)
15. Finances
 - a) Council to receive the monthly Financial Report
 - b) Council to approve the monthly Payments Schedule
16. Date of Next meeting: Monday 13th June 2022