

HOPTON-CUM-KNETTISHALL PARISH COUNCIL

Members of the Council are hereby summoned to attend a meeting of the Council to undertake the business below.

*Nicholas Spring, Clerk to the Council
(Telephone 07813396404 & email hoptonpc@outlook.com)*

AGENDA

Date: Monday 13th June 2022
Time: 7pm
Venue: Hopton Village Hall

1. Public participation session
2. Reports from the County and/or District Councillor
3. Presentation: Community Climate Action (Julian Thompson)
4. Apologies for absence
5. Members' declarations of interests
6. To approve as accurate the minutes of the meeting held on Monday 11th May
7. To review any action points highlighted in the minutes
8. To consider co-option for the Knettishall ward
9. Queen's Jubilee
10. End of Year 2021/2022

To review the Internal Audit Report received from Heelis & Lodge

To review the Council's Internal Controls

To approve the Annual Governance Statement

To approve the Accounting Statements & Bank Reconciliation

To approve the Explanation of Variances and the Statement on the Reserves

To approve the Certificate of Exemption

Chair & Clerk to sign the Annual Governance Statement and Chair to sign the Accounting Statements

Responsible Finance Officer to set the commencement date for the exercise of public rights

The Certificate of Exemption to be signed by the RFO and the Chair

11. Reports from
 - a. The Chair
 - b. Councillors

12. Planning
 - a. To consider the Parish Council's responses to any planning application consultations
 - b. Hopton South development update (if any)

13. Finances
 - a. Council to receive the monthly Financial Report
 - b. Council to approve the Payments Schedule

14. Date of next meeting: Monday 11th July

The public and press are invited to attend. If you plan to photograph, film or record the meeting please notify the Chair or Clerk in advance.