

HOPTON-CUM-KNETTISHALL PARISH COUNCIL

Members of the Council are hereby summoned to attend a meeting of the Council on [Monday, 17th January 2022](#) at 7pm at Hopton Village Hall for the purpose of transacting the business below.

Nicholas Spring, Clerk to the Council (Telephone 07813396404 & email hoptonpc@outlook.com)

Agenda

1. Apologies for absence
2. Members' declarations of interests
3. To approve as accurate the minutes of the meeting held on [Monday 13th December 2021](#)
4. To review any action points highlighted in the minutes of [Monday 13th December 2021](#)
5. Public participation session with respect to items on the agenda and other matters that may be of mutual interest or local concern
6.
 - a) Report from County and/or District Councillor
 - b) Report from Hopton School
 - c) Report from Knettishall Reserve Warden (tbc)
7. Council to consider response to West Suffolk District Council's Community Governance Review
8. Council to consider ideas for Queen's Platinum Jubilee events
9. Reports from
 - a. The Chair including correspondence
 - b. Councillors
10. Planning
 - i. No applications have been notified by West Suffolk District Council
 - ii Hopton South development update (if any)
11. Finances
 - a) Council to approve the budget for 2022/2023
 - b) Chair & Clerk to sign the Percept Application 2022/2023
 - c) Recommendation that the Council adopts Scribe software for Council accounts, to facilitate effective reporting, budgeting, oversight & auditing and also legacy planning
 - d) Council to approve the payments schedule
12. Items from Councillors to be added to the next agenda.
13. Council to review dates of meetings for 2022.

The public and press are cordially invited to attend.

If you plan to photograph, film or record the meeting please notify the Chair or Clerk in advance.